



# RUNGTA VIDYA BHAVAN

(Under the aegis of SANSKAR BHARATI TRUST, BHARUCH)

Mahatma Gandhi Road, Bharuch – 392001 Helpline : 02642 – 243466

## ADMISSION FORM (PRE-PRIMARY SECTION)

Paste  
Passport  
Size  
Photograph

STD. TO BE ADMITTED (NURSERY/LKG/UKG) : \_\_\_\_\_

### Personal Details

Student' Name : \_\_\_\_\_

(In Block Letters) (Surname) (Name) (Father's Name)

Date of Birth : \_\_\_\_/\_\_\_\_/\_\_\_\_ In words : \_\_\_\_\_

Place of Birth : \_\_\_\_\_ Nationality : \_\_\_\_\_ Aadhar No. : \_\_\_\_\_

Religion : \_\_\_\_\_ Caste : \_\_\_\_\_ Category (GEN/OBC/SC/ST) : \_\_\_\_\_

Sex (Male/Female) : \_\_\_\_\_ Blood Group : \_\_\_\_\_ Mother tongue : \_\_\_\_\_

Father's / Guardian's Name : \_\_\_\_\_

Educational Qualifications : \_\_\_\_\_ Age : \_\_\_\_\_

Occupation : \_\_\_\_\_ Annual Income (INR) : \_\_\_\_\_

Residential Address : \_\_\_\_\_  
\_\_\_\_\_

Official Address : \_\_\_\_\_  
\_\_\_\_\_

Contact No. (Call) : \_\_\_\_\_ Contact No. (Whatsapp) : \_\_\_\_\_

Email ID : \_\_\_\_\_

Mother's Name : \_\_\_\_\_

Educational Qualification : \_\_\_\_\_ Age : \_\_\_\_\_

Occupation : \_\_\_\_\_ Annual Income (INR) : \_\_\_\_\_

Residential Address : \_\_\_\_\_  
\_\_\_\_\_

Official Address : \_\_\_\_\_  
\_\_\_\_\_

Last School Attended (If any) : \_\_\_\_\_

S. No.	Name of Sibling/s (Brothers / Sisters)	Std.	School
1			
2			
3			

## **RULES & REGULATIONS OF SCHOOL**

### **1. Admission and withdrawal**

- a. The student will be eligible for admission if he/she has completed the required age as per Govt. Guidelines.
- b. Student may be admitted to the School only with a valid Leaving Certificate from the last School attended.
- c. A student coming from other state/country must produce the S.L.C. from the last school attended by him/her duly countersigned by the Educational authority of the state/country (Inspector of Edu./Director of Edu.).  
The school will not be responsible of countersigning process.
- d. The documents required for admission to be submitted with this form :
  - (i) Birth certificate copy of student.
  - (ii) Aadhar card copy of student.
  - (iii) Aadhar card copy of Parents/Guardian.
  - (iv) 4 Passport size photograph of Student.
  - (v) 2 Passport size photograph of Parents/Guardian.
  - (vi) Caste Certificate
  - (vii) Last six months' bank statement of Parent/Guardian.
- e. In case of withdrawal from school, Leaving certificate will be only issued after submission of application from the Parent/guardian after clearance of all pending dues.

### **2. Leave and Absenteeism**

- a. No student will be permitted to remain absent from school without permission of the Principal & Class Teacher. However, in case of illness/unavoidable circumstances an application duly signed by the parent / Guardian along with necessary documents must be produced immediately after reporting back to school.
- b. Any Change in residence/office address should be informed to the school office immediately.
- c. Irregular attendance, insubordination to teachers or Principal, any kind of misbehavior in or outside the school is not expected from a student & he/she may be given in disciplinary notices. In Case of repeated misconduct, the student may be suspended from the school.
- d. Any property damage done in or about the premises will be compensated by the parent/guardian of the student/s responsible for it.
- e. The parents are not allowed to meet teachers during regular school hours. In case of urgency, please contact school office & seek an appointment of the Principal / Teacher.
- f. All students must wear proper tidy school uniform.

### **3. School Fees**

- a. The school fee must be paid on or before the due dates. A Penalty of Rs. 100 will be imposed by the bank.
- b. The school Fee does not include miscellaneous expenses like uniform, Books, Stationary, Extra Materials, identity Card, School Diary, Tours etc.
- c. In case of bouncing of cheque (for whichever reasons), the bank charges will be paid by the parents.
- d. The school Fee does not include Registration fee, Admission Fee & Mobile app Fee (Non Refundable), Caution Money (Refundable).

#### **School Fee Structure (Pre-Primary Section)**

Fee Heads	Amount	Tenure	Timings of Payment	Mode of Payment	Net Amount
Tuition Fee	800	Monthly	April, June, Aug., Oct., Dec., Feb.	Bank Deposit	8000
Term Fee	800	Half-Yearly	April & Oct.	Bank Deposit	1600
Craft Fee	400	Half-Yearly	April & Oct.	Bank Deposit	800
Activity Fee	500	Half-Yearly	April & Oct.	Bank Deposit	1000
Exam Fee	400	Half-Yearly	April & Oct.	Bank Deposit	800
Snacks Fee	600	Monthly	April, June, Aug., Oct., Dec., Feb.	Bank Deposit	6000
<b>Total (Annual)</b>			<b>Rs. 18200</b>		<b>*T &amp; C Apply</b>

I solemnly declare that the information given above is true.

I have read all the rules and regulations of the school and Adhered to abide by them.

All Disputes subject to Bharuch Jurisdiction Only.

Date :

Place :

Signature (Parent/Guardian)